



**BAY DISTRICT SCHOOLS
DEPARTMENT OF HUMAN RESOURCES
JOB DESCRIPTION**

TITLE: ASSISTANT STADIUM MANAGER

QUALIFICATIONS:

1. High School diploma or G.E.D.
2. Valid Florida driver's license
3. Two (2) or four (4) year degree in Turf Grass Management or five (5) years supervisory experience in related field.
4. Current Florida pesticide license or the ability to obtain license with the first six (6) months of employment.
5. Working knowledge of the maintenance of sports fields.
6. High level of understanding the sport's governing body's requirements for field layouts and markings.
7. Overall good health with no restrictions.

PHYSICAL REQUIREMENTS: Heavy, capable of working in the sun for prolonged periods of time

- *Light Work: Exerting up to 25 pounds of force occasionally and/or up to 15 pounds of force as frequently as needed to move objects.*
- *Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.*
- *Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.*

REPORTS TO: As assigned by Bay District Organizational Structure.

SUPERVISES: As assigned by Bay District Organizational Structure.

PERFORMANCE RESPONSIBILITIES:

1. Assists in planning, supervising and executing the maintenance of the athletic fields.
2. Assists in personnel management and evaluation, employee safety and training.
3. Schedules and supervises maintenance work to achieve the most efficient utilization of crew and equipment which may include modifying the daily work schedule.
4. Operates equipment and instructs equipment operators on the operation and care of mowing and other equipment such as but not limited to reel and rotary mowers, tractors, utility vehicles, backpack blowers, top dressers and aerators.
5. Supervises chemical applications and/or operates and calibrates chemical application equipment including the proper use of various fertilizers and soil conditioners, herbicides and pest control methods and materials.
6. Supervises and participates in the operation and maintenance of irrigation systems.
7. Supervises and participates in all types of sports field maintenance such as turf grass management, sod cutting and installation, irrigation management, moving, trimming, use of hand-held power equipment, fertilizing with walk behind and vicon spreaders, field markings, logo painting, topdressing, vertical mowing, aerification, and all other cultural practices in turf grass management. The planting cultivating, pruning and caring for plants, shrubs and trees.
8. Serves as a designated member of the hurricane and disaster response team and performs other tasks consistent with the responsibilities of this position.
9. Responds after hours/weekends as needed with work schedules adjusted accordingly.
10. Demonstrates initiative in identifying potential problems or opportunities for improvement and takes appropriate action.
11. Performs other duties as assigned by supervisor.

TERMS OF EMPLOYMENT:

1. Successful completion of State and Federal Background check is required for employment.
2. Twelve (12) months. Paygrade as established by the School Board in Current Salary Schedule 2.

EVALUATION: Performance evaluated annually in accordance with School Board Policy.

Shirley Baker

Reviewed by Dept. of Human Resources

APPROVED JAN 14 2001

Revision Approved: _____
Adopted by Bay District School Board: January 10, 2001